

Memorandum

TO: CMA Presidents
CMA Executive Directors

FROM: Sara Jarrett MA, RN, BC, ANA-PAC Chair

DATE: March 23, 2009

RE: Elections to the ANA-PAC Board of Trustees

Please find attached the application for election to the ANA-PAC Board of Trustees. Please make this application available to your members at this time. Your recommended candidates and their applications are due to ANA's Department of Government Affairs on **Monday, May 18th, 2009**. Applications may be faxed to 301-628-5348.

Candidates who are direct members of ANA (not a member of the CMA) should submit their application directly to Angela Song, ANA-PAC, 8515 Georgia Avenue, Suite 400, Silver Spring, Maryland 20910 by **Monday, May 18th, 2009**.

Candidates for the ANA-PAC Board election must be approved by the CMA and will be elected in June. According to the ANA-PAC bylaws, the term of office for a member of the ANA-PAC Board of Trustees begins July 1, 2009 and runs until the end of the June 30, 2011. There are five seats on the ANA-PAC Board of Trustees that are open for election.

If you have any questions, please feel free to call Angela Song, ANA-PAC Administrator at 301-628-5096. Thank you.

cc: Rebecca Patton, MS, RN, ANA President
Linda J. Stierle, MSN, RN, CNAAB, ANA Chief Executive Officer
MaryJean Schumann, MSN, MBA, RN, CPNP Chief Programs Officer
Rose Gonzalez, MPS, RN, Director of Government Affairs

JOB DESCRIPTION
ANA-PAC BOARD OF TRUSTEES

QUALIFICATIONS

- Be an active ANA or ANA/CMA member.
- Be a regular contributor to ANA-PAC.
- Demonstrate an interest in political activities, as evidenced by:
 - a. involvement with your CMA-PAC and/or ANA-PAC.
 - b. experience in political campaigns and/or political fundraising.
- Have experience with lobbying at the local, state, or national level.
- Be a registered voter.

DUTIES AND RESPONSIBILITIES

- Give and/or raise \$500 for ANA-PAC annually.
- Promote ANA's legislative agenda and activities.
- Actively lobby ANA/CMA members and ANA/CMA Boards regarding ANA's legislative, political and fundraising activities.
- Serve as a resource for ANA/CMA political and legislative educational programs and activities.
- Be available to attend ANA-PAC Board of Trustees meetings at ANA's expense and participate in ANA-PAC Board of Trustees conference calls.
- Assume leadership in ANA-PAC fundraising activities.
- Serve as liaisons to designated CMAs.

- Conduct phone calls, online chats and home visits with CMAs as needed.
- Coordinate major ANA-PAC activities with CMAs.
- Accept other duties as assigned.

**APPLICATION FOR ELECTION TO
ANA-PAC BOARD OF TRUSTEES**

**PLEASE RETURN THIS FORM TO YOUR CMA OFFICE BY May 18, 2009. THE
CMA WILL FORWARD IT TO ANA-PAC.**

Name _____

Address _____

Home Phone _____ **Work Phone** _____

Cell Phone _____

Home Fax _____ **Work Fax** _____

**E-Mail
Address** _____

Membership Status: (please check one)

CMA Member Only ANA Member Only CMA/ANA Member

Current Employment _____

Please Indicate if You Represent a Specific Minority

The ANA Board of Directors and the ANA-PAC Board of Directors have requested that nominators be aware of the special need for increased involvement of minority representation at the national level of the association and that this is considered a high priority when evaluating nominees for appointment.

Please Indicate if You Are A Staff Nurse

A staff nurse is defined as one who spends the majority of their work in a non-supervisory, non-managerial capacity and includes one or more of the following: 1) is employed by a health care institution or agency; 2) whose primary role is a provider of direct patient care; and/or 3) is collective bargaining eligible under applicable labor law.

On a separate page, briefly describe your previous political activities relative to the following (limit each answer to no more than 150 words)

1. Your CMA PAC or ANA-PAC (Please include fundraising efforts).
2. Political Party (National, state, or local involvement).
3. Direct Campaign Experience (Indicate if paid or volunteer).
4. Appointed or Elected Political Position (National, state, or local).
5. Involvement in ANA's Political and Legislative Grassroots Network
6. Other Related Experience (Including fundraising and lobbying).
7. Have you contributed to ANA-PAC?
 Since when?
 What level?

Please briefly state your reasons for wanting to serve on the ANA-PAC Board of Trustees:

CMA Approval***

The _____ Nurses Association approves the nomination of _____.

Submitted by:

CMA President or Executive Director

Date

*****This nomination form ordinarily must be approved by the CMA and signed at the bottom of this document. Candidates without CMA approval will only be considered in extraordinary circumstances and must provide their rationale for this consideration below.**

Please check the line below if you are applying for the ANA-PAC Board under “extraordinary circumstances” and provide the rationale on the lines that follow.

_____ I am applying for the ANA-PAC Board under “extraordinary circumstances”.

My rationale is:

Provide additional information on a separate sheet if necessary.

If you are applying for the ANA-PAC Board under “extraordinary circumstances” only, please submit your application by Monday, May 18th, 2009 and return to:

**Angela Song
ANA-PAC Administrator
8515 Georgia Avenue, Suite 400
Silver Spring, Maryland 20910**

For questions, contact Angela Song at 301-628-5096 or angela.song@ana.org.